



Health Department

Environmental Health Services Division

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Administration

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Division Director

Environmental Health Services

David Spence, M.B.A.
Division Director

Communicable Disease Control & Prevention Services

Wendy Garcia, R.N.
Division Director

Community Health Services

Ivy Melton-Sales, M.B.A.
Division Director

Commissary Agreement

This form must be kept at your vending location at all times.

Food Cart or Mobile Information

Business Name _____

Operating Address _____
Street City ST Zip Code

Business Owner _____ Home/Cell Phone _____

I agree to report to the commissary facility listed below each night; and as necessary, for cleaning and servicing. I understand that failure to use the commissary for preparation, storage, supplies, cleaning and service operations and failure to immediately report any change in the commissary arrangements to the Davis County Environmental Health Division may result in permit suspension.

Signature _____ Date _____

Commissary Information

Commissary Name _____ Phone _____

Commissary Address _____
Street City ST Zip Code

Commissary Owner (print) _____

I agree to provide the following commissary services for the above food cart or mobile:

_____ Supply Food	_____ Sign in/sign out sheet
_____ Storage of food & supplies	_____ Garbage disposal
_____ Supply of potable water	_____ Refrigeration/freezer storage
_____ Ware washing facilities	_____ Facilities for cleaning cart/mobile
_____ Food preparation facilities	_____ Disposal of waste water
_____ Overhead protection for supplying, cleaning or servicing	_____ Supply ice from approved source

I understand that the cart or mobile unit must stay at the commissary overnight. I understand that if my food service establishment permit to operate is suspended or revoked that I can no longer provide service to any cart or mobile unit.

Signature _____ Date: _____

Davis County Board of Health Food Service Sanitation Regulation

5.4.13 Commissary

5.4.13.1 Mobile food units and food carts shall operate from an approved commissary or other fixed food service establishment. Mobile food units and food carts shall report to the commissary each night and as necessary for cleaning and servicing.

5.4.13.2 The operator of a mobile food unit or food cart shall provide a signed commissary agreement from the commissary operator outlining services that shall be performed at the commissary including cleaning, storage, preparation, etc. Changes to this agreement shall be submitted to the Health Authority prior to the change.

5.4.13.3 The commissary or other fixed food service establishment used as a base of operation for mobile food units shall be constructed and operated in compliance with all rules and regulations governing food service in Davis County.

5.4.13.4 Each commissary or fixed food service establishment shall have a sign in/sign out sheet for each mobile food unit and food cart operator. The sign in/sign out sheet shall be filled out by each operator with the date, time, and signature of the operator each time the mobile food unit or food cart leaves or returns to the commissary or fixed food service establishment. The sign in/sign out sheet must be available for inspection by the Health Authority. The sign in/sign out sheet must be kept at the commissary for a period of not less than 3 years.

5.4.13.5 When a permit to operate a commissary or fixed food establishment is suspended or revoked, the mobile food unit or food cart shall cease all food service operations. The owner of the mobile food unit or food cart shall submit a commissary agreement to the Health Authority prior to operating.

5.4.14 Servicing Area and Operation

5.4.14.1 A mobile food unit or food cart servicing area shall be provided and shall include at least overhead protection for any supplying, cleaning, or servicing operation. Within this servicing area, there shall be a location provided for the flushing and drainage of liquid wastes separate from the location provided for water servicing and for the loading and unloading of food and related supplies. This servicing area will not be required where only packaged food is placed on the mobile food unit or where mobile food units do not contain waste retention tanks.

5.4.14.2 The surface of the servicing area shall be constructed of a smooth nonabsorbent material, such as concrete or machine laid asphalt and shall be maintained in good repair, kept clean, and be graded to drain.

5.4.14.3 Potable water servicing equipment shall be installed according to law and shall be stored and handled in a way that protects the water and equipment from contamination.